

Wacton Parish Council

The Village Hall, Wacton, Norwich NR15 2UH

Email: - wactonparish@yahoo.com

Dear Councillor.

You are hereby summoned to the Annual Parish Meeting of Wacton Parish Council on Wednesday 1st May 2024 commencing at 6.00 pm in Wacton Village Hall for the purpose of transacting the following business:

AGENDA

1. Election of Chairman and signing of Acceptance of Office/Register of Interest forms
2. Election of Vice Chairman and signing of Acceptance of Office/Register of Interest forms
3. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant.
4. To receive any disclosures of interest.
5. To approve the minutes from the meeting held on 3rd April 2024
6. To consider matters arising from the last minutes (for information only).
7. To receive a report from the County councillor.
8. To receive a report from the district councillors.
9. To receive a report from the Village Hall committee.
10. To consider planning applications.
11. To receive Annual Insurance policies and agree provider and agree a three-year Long-Term Agreement
12. To agree with continuing the General Power of Competence
13. Correspondence: -
14. Authorization of cheques.
 - To approve payment of Clerks Salary and expenses for April
 - To approve payment to Norfolk Pension Scheme for Clerks Pension
 - To approve payment to HMRC for Tax and NI.
 - Payment to Sonya Blythe for Internal audit
 - Payment to Mulbee Solutions for Maintenance
 - Payment to Mulbee Solutions for Book Exchange work
 - Payment to Excite Solutions for Grass Cutting
 - Payment to NPTS for annual subscription
 - To approve payment to O2 for clerk's mobile
 - To approve payment to BT for Broadband for defib

- Any other payments that come after agenda posted.
- To receive the Internal Auditors report and note any actions.
- To agree the Bank Signatories for 2024-2025
- To note clerks 1 point salary scale rise

15. Report on any ongoing matters:

- The woodland project.
- Councillor and Clerk Training
- Benches
- Gov.uk email addresses.
- Book Exchange
- Biodiversity
- Damaged Play Equipment
- Purchase of Apple Trees

15. Matters raised by councillors and members of the public. (For information only).

16. To receive details of the Parish Speed Watch group, plus Volunteers that are needed and SAM data download.

17. To discuss the need for new parish councillors

18. Items for the next agenda.

Dates of next meeting:

Parish Council meeting 5th June 6.00pm

Alan Arber. Parish Clerk.

26/4/2024