

Wacton Parish Council

Minutes of the Meeting of the Parish Council held at Wacton Village Hall.

At 6pm on Wednesday 9th November 2022.

Present: - Chair Ian Mortimer. Councillors: Gary Mullhall, Kat Marshall, Felicity Perry

2 members of the public was also present plus District Councilor Barry Duffin

Public Participation.

1. To consider apologies for absence.

Pete Fraser and Laura Doulton sent their apologies. All agreed to accept Vice Chair Pete Fraser chaired the meeting.

2. To receive any disclosures of interest.

None

3. To approve the minutes of the Parish Council meeting held on 5th October 2022

The minutes were agreed as a true record of the meeting

Proposed: Gary Mulhaa

Seconded: Felicity Perry

4. To consider matters arising from the last minutes (for information only).

None reported.

5. To receive a report from the County Councillor.

County Councillor Alison Thomas gave no report as she was unable to attend

6. To receive a report from the District Councillor.

Barry gave the following report

SNDC offices at Long Stratton are now closed and all staff have moved into Broadland District Council Offices at 1 Yarmouth Road Norwich

Barry reported that SNDC and BDC will hopefully move into Horizon House in early 2023 but he felt it would likely be late 2023.

Barry also commented that the new Town and Council forum details are on email and checked with the clerk he had received them the clerk confirmed he had.

Barry still has £1000 left in his members ward grant should we need any help with any schemes.

7. To receive the Footpath Wardens report.

No report

8. To agree to appoint the Tree Warden.

Remove from agenda

9. To receive a report from the Village Hall Committee.

Village Hall committee gave the following reported *community Hot spot – grant application made by deadline 26 October. It was decided to not go ahead with this community warm space initiative as there was not enough support from the local community*

*The Village Hall Committee are working with the Social Club to get a display and sound system installed. Currently waiting for quotations from RC Snellings, part of a charitable trust who will assist with part grant funding. Gross cost is likely to be around £6k. Grant funding not clear at present. **The aim is to look for a Parish Council contribution** and for VHC and SC to share remaining costs.*

Boiler has been paid for and offers better service for the hall.

Income and expenditure (revenue) are at break even at present but energy costs have risen.

*Bookings are coming in regularly. We expect **South Norfolk Council to run elections at the Hall 04.05.2023***

Social Club will be running Xmas Children's Party 10 Dec – no hire fees to be charged

Next meeting – 19.01.2023

10. To consider Planning applications.

Planning Application 2022/1966 was discussed and it was agreed to support this application

11. Correspondence.

Emails on Community Action fund received

Community action fund grant received

Emails on Community Hot spot grants

Planning application 2022/1966 received

Email from Ruth Barnes on Common Road and reply sent to undertake the works

External Audit received and all passed with no issues

Vat refund received

Play Area quotes received

Village Hall email report received

NALC emails received

12. Authorisation of Cheques.

1. Finance

Payment of Clerks monthly salary and expenses	£594.93
Payment to Norfolk Pension Service	
For Clerks pension	£196.24
Payment to Excite For Grass Cutting	£630.00
Payment to Wacton Village Hall for Annual hire of V Hall	£500.00
Payment to 02 for Clerks Mobile	£10.49
Plusnet broadband service D/D	£32.28

Proposed: Ian Mortimer

Seconded: Gary Mulhall

The Clerk reported that the Parish Council was in good financial health and produced an up-to-date financial report. The current balance after the payments are made at today's meeting is £31,197.13

The clerk reported that we had now received the External Audit back from PKF Littlejohn and there was no issues with the accounts and we had a clean audit. The Councillors thanked the clerk for his work on this

Proposed: Ian Mortimer

Seconded: Gary Mulhall

13. Report of ongoing matters.

- **Common Road Work**
Ruth Barnes had submitted the quote to The clerk as agreed and will undertake the work asap
- **Victoria Road Hedges**
No report
- **Woodland Project**
No report
- **Councillor and Clerk Training**
The clerk asked if any councillors would like attend GDPR training Gary Mulhall, Ian Mortimer and Kat Marshall will attend.
- **To discuss Broadband Proposals**
County broadband had contacted the clerk to ask if we would like a presentation on their services they provide. This is incredulous as the clerk has been trying to contact them to discuss the lack of service to the area that was promised. It was agreed to continue to look at the B4RN service if possible
- **Pond Area**
Strimmer string needs ordering and clerk will do this
- **Well on the green**
Looks amazing great work by all involved and take off the agenda
- **Good Neighbour scheme**
Take off the agenda
- **Play Equipment**

The CAF fund has been received and we were granted £6000 and it was agreed Gary Mulhall would contact NGF Play to instruct them to go ahead asap

- **Hunt Master problems**

The clerk had spoken to the head of the hunt and he had been reassured that there will be no further problems but has given the clerk his number to contact him should any arise

- **Easter Event**

Needs events to be put in the budget and it was agreed to investigate this moving forward

14. Matters raised by councillors and members of the public (for information only)

Wacton Church now open

15. To receive details of Parish Speed Watch.

No report made

18. To discuss the need for New Parish Councillors.

Although we have a suitable number of councillors, we will be losing Peter Jacques Soon. We need to remain on the lookout for potential councillors going forward.

19. Items for next Agenda.

Budget

Church Appeal

Meeting closed at 6.45 pm.

Next Parish Council Meetings 7th December 2022

Sheet1

Balance per bank statements as at 1st November 2022

Total of Unity Trust account 1st November 2022		£ 33,161.07
Total of all accounts 1st November 2022		£ 33,161.07
Receipts Oct	HMRC Refund	£ 769.48
	CAF Grant	£ 6,000.00
Total Receipts		£ 6,769.48
Total Of Accounts 1st November 2022		£ 33,161.07
Total Payments made in Sept since last Last months meeting payments		£ 2,262.68
Payments for November 2022		
Paid From Unity Trust account		
	D/D Payment to Clerk for monthly salar	£ 594.93
	D/D Payment to Norfolk pension Fund fo	£ 196.24
	D/D Payment toExcite for grass cutting	£ 630.00
	D/D Payment to Wacton village hall for	£ 500.00
	D/D Payment to O2 for clerks Mobile	£ 10.49
	D/D Plusnet Broadband for Defib	£ 32.28
Total		£ 1,963.94
Unity Trust Account balance at 1st October 2022		£ 31,197.13
Total Balance of all accounts 1st October 2022		£ 31,197.13