

# Wacton Parish Council

The Village Hall, Wacton, Norwich NR15 2UH

Email: - [wactonparish@yahoo.com](mailto:wactonparish@yahoo.com)

Dear Councillor.

You are hereby summoned to the Annual Meeting of Wacton Parish Council on Wednesday 4<sup>th</sup> May 2022 commencing at 6.30 pm in Wacton Village Hall for the purpose of transacting the following business:

## AGENDA

1. Election of Chairman and signing of Acceptance of Office/Register of Interest forms
2. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant.
- 3.
4. To co-opt a new councillor
5. To get the new councillor to sign the acceptance of office and Register of Interest forms
6. To consider apologies for absence.
7. To receive any disclosures of interest.
8. To approve the minutes from the meeting held on 6<sup>th</sup> April 2022.
9. To consider matters arising from the last minutes (for information only).
10. To appoint an Internal control officer for 2022-2023
11. To receive a report from the County councillor.
12. To receive a report from the District councillors.
13. To receive a report from the footpath warden.
14. To agree a need to appoint a tree warden.
15. To receive a report from the Village hall committee.
16. To adopt Standing orders and financial Regulations for 2022-2023
17. To consider planning applications.
18. Correspondence: -
19. Authorization of cheques.
  - To approve payment of Clerks Salary and expenses for April
  - To approve payment to Norfolk Pension Scheme for Clerks Pension
  - Any other payments that come after agenda posted.
  - To receive the year end accounts, agree any assertions brought up from The Internal Auditors report
  - To chairman to complete the Annual Governance Statement for 2021-2022 then signed by the chairman and witnessed by The Clerk
  - The chairman to approve and sign the Accounting Statements for 2021-

2022

20. Report on any ongoing matters:

- The woodland project.
- Councillor Training
- Broadband Issues
- Councillor and Clerk Training
- Queens Platinum Jubilee
- Good Neighbour Scheme
- Agree Dates for Parish Council Meetings 2022-2023

21. Matters raised by councillors and members of the public. (for information only).

22. To receive details of the Parish Speed Watch group, plus Volunteers that are needed and SAM data download.

23. To discuss the need for new parish councillors

24. Items for the next agenda.

Dates of next meeting:

Parish Council Meeting – 5<sup>th</sup> June 7.30pm

Alan Arber. Parish Clerk.

20<sup>th</sup> April 2022.